

TERRY BRANSTAD, GOVERNOR  
KIM REYNOLDS, LT. GOVERNOR  
DAVE LINGREN, EXECUTIVE DIRECTOR

## IOWA TELECOMMUNICATIONS AND TECHNOLOGY COMMISSION

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Mary Sellers

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March 21, 2013

Rebecca Hannum  
Southeastern Community College  
1500 West Agency Road  
West Burlington, IA 52655

Dear Rebecca Hannum,

The Iowa Telecommunications and Technology Commission (ITTC) approved Region 16's Regional Telecommunications Council (RTC) "Tracking Evaluation: July 2012 – December 2012" for expenditure of the second half of the FY 2013 educational support funds. To request release of the \$28,668.50, the RTC fiscal agent should send an invoice to Tammy Ranfeld, Iowa Communications Network, 400 East 14<sup>th</sup> Street, Des Moines, IA 50319. Along with the invoice, please also supply the attached budget approval page from the Commission. It will take approximately two weeks after we receive your invoice before a check can be issued.

Please remember that the RTC annual follow-up report is due to the Iowa Communications Network by July 30, 2013. The Commission plans to review the annual follow-up report prior to releasing RTC funding for the following fiscal year.

If you have any questions concerning these funds, please feel free to contact call Lori Larsen at 515-725-4713.

Sincerely,



Dave Lingren  
Iowa Communications Network  
Executive Director

FY 2013 RTC ANNUAL PLAN  
July 1, 2012 – June 30, 2013

REGION: XVI

FY2013 ICN REGIONAL SUPPORT SERVICES BUDGET    Region XVI

- Fiscal Agent: Southeastern Community College
- Organization: \_\_\_\_\_

	Total Expenses	% of Requested Budget
<b>A. Technical Assistance for Network Classrooms</b> (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	\$17,201.10  Salary/Benefits for Rebecca Hannum, SECC, 0.05 FTE \$3,038.92  Salary/Benefits Dave Hoelzen, SECC, 0.15 FTE \$8,311.58  Chuck Chrisman, SECC, 0.05 FTE \$4,850.60  Travel \$400.00  Materials & Supplies \$600.00	30%
<b>B. Planning and Troubleshooting for Local Area Networks</b> (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	\$20,067.95 (Virtual Support \$6240.00, Technical Certification Training and ITEC \$9027.95, Barracuda Spam/Firewall Maintenance \$3100, Intermapper Renewal \$1700)	35%
<b>C. Scheduling of Video Sites</b>	\$18,767.95	32.75%

(Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	(Salary/ Benefits ICN Scheduler Deb Palmer, SECC 0.3 FTE \$15,088.51  Salary/Benefits Rebecca Hannum/ Backup Scheduler 0.05 FTE \$3,038.92  Travel \$140.00  Materials & Supplies \$500.52)	
D. Regional Coordination	No RTC funds may be expended in this area.	
E. Other Related Support Activities (Optional) (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	0	0
F. Equipment (Optional) (Provide dollar amount and short description of RTC fund expenditures)	\$1,300.00 Purchase 2 Loaner Cameras for ICN classrooms	2.25%
	Iowa Telecommunications and Technology Commission First Half Allocation Approved (10/17/12) - \$28,668.50 Second Half Allocation - (3/27/13) - \$28,668.50	100%

Did the budget receive unanimous approval by a quorum of RTC members (6 of 9)?

*All responses are based on having the RTC fully appointed. Six members of the RTC must approve the plan.*

☒ Yes

☐ No (If no is checked, a brief explanation in the comments box must be provided.)

**COMMENTS:**